

<b>Fiscal Unit/Academic Org</b>	Sociology - D0777
<b>Administering College/Academic Group</b>	Social And Behavioral Sciences
<b>Co-administering College/Academic Group</b>	
<b>Semester Conversion Designation</b>	Converted with minimal changes to program goals and/or curricular requirements (e.g., sub-plan/specialization name changes, changes in electives and/or prerequisites, minimal changes in overall structure of program, minimal or no changes in program goals or content)
<b>Current Program/Plan Name</b>	Criminology Minor
<b>Proposed Program/Plan Name</b>	Criminology and Criminal Justice Studies Minor
<b>Program/Plan Code Abbreviation</b>	CRIMINO-MN
<b>Current Degree Title</b>	

**Credit Hour Explanation**

Program credit hour requirements		A) Number of credit hours in current program (Quarter credit hours)	B) Calculated result for 2/3rds of current (Semester credit hours)	C) Number of credit hours required for proposed program (Semester credit hours)	D) Change in credit hours
Total minimum credit hours required for completion of program		25	16.7	18	1.3
Required credit hours offered by the unit	Minimum	25	16.7	18	1.3
	Maximum	25	16.7	18	1.3
Required credit hours offered outside of the unit	Minimum	0	0.0	0	0.0
	Maximum	0	0.0	0	0.0
Required prerequisite credit hours not included above	Minimum	0	0.0	0	0.0
	Maximum	0	0.0	0	0.0

**Program Learning Goals**

Note: these are required for all undergraduate degree programs and majors now, and will be required for all graduate and professional degree programs in 2012. Nonetheless, all programs are encouraged to complete these now.

**Program Learning Goals**                      •

**Assessment**

Assessment plan includes student learning goals, how those goals are evaluated, and how the information collected is used to improve student learning. An assessment plan is required for undergraduate majors and degrees. Graduate and professional degree programs are encouraged to complete this now, but will not be required to do so until 2012.

**Is this a degree program (undergraduate, graduate, or professional) or major proposal? No**

**Program Specializations/Sub-Plans**

If you do not specify a program specialization/sub-plan it will be assumed you are submitting this program for all program specializations/sub-plans.

**Pre-Major**

**Does this Program have a Pre-Major? No**

**Attachments**

- Criminology and Criminal Justice Studies minor curricular map 9-29-10.pdf: map  
*(Curricular Map(s). Owner: Bellair, Paul E)*
- Division Cover Letter for Sociology.doc: Division Letter  
*(Letter from the College to OAA. Owner: Mumy, Gene Elwood)*
- CCI Subcommittee Chair Letter SocMinorsCCI.doc: CCI Subcommittee Chair Letter  
*(Other Supporting Documentation. Owner: Vankeerbergen, Bernadette Chantal)*
- Criminology and Criminal Justice Studies minor program conversion 4-7-11.pdf: proposal  
*(Program Proposal. Owner: Bellair, Paul E)*

**Comments**

- The language on the semester version of the advising sheet needs to be clarified per my email of 3/31/11. *(by Gustafson, Terry Lee on 03/31/2011 11:52 AM)*

**Workflow Information**

Status	User(s)	Date/Time	Step
Submitted	Bellair, Paul E	10/18/2010 12:58 PM	Submitted for Approval
Approved	Qian, Zhenchao	10/18/2010 01:26 PM	Unit Approval
Approved	Mumy, Gene Elwood	01/18/2011 08:07 PM	College Approval
Revision Requested	Vankeerbergen, Bernadette Chantal	01/25/2011 08:55 AM	ASCCAO Approval
Submitted	Bellair, Paul E	02/01/2011 03:16 PM	Submitted for Approval
Approved	Bellair, Paul E	02/01/2011 03:16 PM	Unit Approval
Approved	Mumy, Gene Elwood	02/16/2011 08:26 PM	College Approval
Revision Requested	Vankeerbergen, Bernadette Chantal	03/01/2011 04:42 PM	ASCCAO Approval
Submitted	Bellair, Paul E	03/15/2011 04:43 PM	Submitted for Approval
Approved	Bellair, Paul E	03/15/2011 04:46 PM	Unit Approval
Approved	Mumy, Gene Elwood	03/16/2011 10:02 PM	College Approval
Approved	Vankeerbergen, Bernadette Chantal	03/31/2011 11:10 AM	ASCCAO Approval
Revision Requested	Gustafson, Terry Lee	03/31/2011 11:52 AM	ASC Approval
Submitted	Bellair, Paul E	04/07/2011 12:31 PM	Submitted for Approval
Approved	Bellair, Paul E	04/07/2011 12:31 PM	Unit Approval
Approved	Mumy, Gene Elwood	04/07/2011 07:42 PM	College Approval
Pending Approval	Nolen, Dawn Jenkins, Mary Ellen Bigler Meyers, Catherine Anne Vankeerbergen, Bernadette Chantal Hanlin, Deborah Kay	04/07/2011 07:42 PM	ASCCAO Approval



**Department of English**

421 Denney Hall  
164 W. 17<sup>th</sup> St.  
Columbus, OH 43210

Phone (614) 292-0695

To: Larry Krissek, CCI Chair  
From: James Fredal, CCI Sciences Subcommittee Chair  
Re: Semester Conversion Proposal for Sociology Minors: Criminology and Criminal Justice,  
Inequality and Society, and Health and Society.

Date: Feb 21, 2011

Larry:

The Sciences subcommittee of the CCI met on January 24, 2011 to review and unanimously approve the semester conversion proposals for three Sociology minors, including Criminology and Criminal Justice, Inequality and Society, and Health and Society. These minors are structurally similar and are being proposed as a package. All were revised in 2009 and were therefore converted to semesters with no substantial changes. The five-course requirement for each minor under quarters was converted to a six-course requirement under semesters, with one additional elective course being added. A few minor errors were fixed, and so we forward the proposal to the full CCI with a recommendation for approval.

Thank you.

Jim

Cc: Bernadette Vankeerbergen



College of Arts and Sciences

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230 North Oval Mall  
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November 22, 2010

Professor Larry Krissek  
Chair, Arts and Sciences CCI

Dear Professor Krissek:

At the undergraduate level the Department of Sociology has two major programs:

The Bachelor of Arts Sociology major  
The Bachelor of Arts Criminology and Criminal Justice Studies major.

Both of these majors were revised in 2007 and received OAA final approval in the Spring of 2008. Even though recently revised, Department Chair Zhenchao Qian has detailed the careful consideration given by the Department to the semester conversion plans for these two majors and the minimal changes made to the majors in the conversion. These conversion plans were reviewed by me and the Social Sciences Disciplinary Advisory Panel (SS DAP) and we found them to be well thought out.

The SS DAP and I support Sociology's conversion plans for its majors and submit them to you for CCI's consideration.

At the undergraduate level Sociology also has four minor programs: 1) Sociology; 2) Criminology and Criminal Justice Studies; 3) Inequality and Society; and 4) Health and Society. The first three were revised in 2009 and the fourth was proposed as a new minor and approved at the same time. Because of the recent revisions and introduction of the other minor all of them were converted to semesters with minimal changes. It was appropriate for the SS DAP and I to approve these straightforward conversions of the minors and pass them to you for CCI's consideration

Sincerely,

A handwritten signature in black ink that reads "Gene E. Mummy".

Gene E. Mummy  
Associate Dean of Arts and Sciences/Social and Behavioral Sciences



Department of Sociology

College of Social & Behavioral Sciences  
238 Townshend Hall  
1885 Neil Avenue Mall  
Columbus, OH 43210-1222

Phone (614) 292-6681

Fax (614) 292-6687

To: OAA

Date: November 8, 2010

RE: Cover Letter for Semester Conversion from the Department of Sociology

This cover letter reflects on the process by which the Sociology Department developed its proposals to convert major and minor programs from the quarter to semester academic calendar.

With respect to converting our undergraduate program, having recently revised all of major (effective SU '08) and minor programs (effective AU '09), Sociology was in a good position to begin the conversion process. The department began with a long series of meetings among the preceding Chair (Craig Jenkins), the Director of Undergraduate Studies (Paul Bellair), and the department's advising staff (Lindsey Chamberlain and Shannon Phlegar). Those meetings led to a finished proposal that was presented to and extensively discussed among our faculty during a faculty meeting in Winter and Spring 2010. On the basis of those discussions and a unanimous vote among faculty in favor of adopting the proposals the changes were finalized. In general, we propose minimal change to the content, names and descriptions of the required courses that comprise the majors/minors and no changes to the structure of the programs. In the case of course changes our goal was to make changes so that the content of courses will be more transparent to our students.

With respect to converting our graduate program, the Director of Graduate Studies (Claudia Buchmann), Chair of Sociology (Zhenchao Qian), and Graduate Studies Coordinator (Kelly Hopkins) have worked out a conversion plan after reviewing our department M.A. and Ph.D. requirements. The plan was carefully reviewed and discussed among the department's Graduate Studies Committee and the faculty, and subsequently approved by the faculty. In general, we propose minimal change to the content, names, and descriptions of the required courses and no changes to the structure of the program.

Overall, our program proposals are consistent with the structure of Sociology programs in OSU benchmark institutions. Our assessment data were also consulted throughout discussions. Although assessment data indicate that our programs are effective in achieving learning outcomes, our goal is improvement in rigor of major and minor programs and hence improved performance on our assessment instruments.

As chair of the department, I can attest that we undertake the conversion process with rigor and I approve of all of the proposed changes to our undergraduate and graduate programs.

1. Graduate Programs: The Department of Sociology has a Doctor of Philosophy (Ph.D.) program. Doctoral students in Sociology typically complete a Masters of Arts degree as part of the doctoral program but the department does not have a separate MA program track.

2. Undergraduate Programs: The Department of Sociology offers a Bachelor of Arts (BA) degree in Sociology and a Bachelor of Arts (BA) degree in Criminology and Criminal Justice Studies.

3. Undergraduate Minors: The Department of Sociology has four specialized minor programs: 1) Sociology, 2) Criminology and Criminal Justice Studies, 3) Inequality and Society, and 4) Health and Society.

All of these programs are proposed to continue under semesters. No program is being withdrawn. All necessary materials for the semester conversion are attached.

Sincerely,

A handwritten signature in black ink, appearing to read "Zhenchao Qian". The signature is fluid and cursive, with a long horizontal stroke at the end.

Zhenchao Qian

Professor and Chair, Sociology Department

## **Program Rationale for the Criminology and Criminal Justice Studies Minor**

The Criminology and Criminal Justice Studies minor program was recently revised and we have not had enough experience with those changes to evaluate whether additional revision is warranted. Therefore, we are converting to the semester calendar with a small number of changes. The required coursework in the minor will be identical. One small change is to the course title of Soc 4511 (Soc 511 under quarters) from "*Sociology of Youth and Crime*" to "*Juvenile Delinquency*" to better reflect the terminology used in the field. The credit hour requirement does not convert to a whole number so we propose to slightly increase it, which will increase the breadth and rigor of the program. A final change is that students will take 1 additional elective course.

The minor program currently requires 25 credit hours and a total of 5 courses. Under the semester calendar that is equivalent to 16.67 credit hours ( $25 \times .6666$ ) and roughly 5.5 courses. Given that we do not offer 1 or 2 credit hour courses we propose to change the minor program requirement to 18 hours and a total of 6 courses. The additional course students will take under semester conversion will be distributed into elective coursework.

## **List of Semester Courses – Criminology and Criminal Justice Studies Minor**

The Criminology and Criminal Justice Studies minor requires 3 core courses and 3 elective courses:

### Core

Soc 2209 – Introduction to Criminal Justice

Soc 3410 – Criminology

Soc 4511 – Juvenile Delinquency

### Any Level Coursework:

Three 2000-5000 level courses



**The Ohio State University  
Colleges of the Arts and Sciences**

**Criminology and Criminal Justice Studies Minor (Sociology)**

Department of Sociology, Undergraduate Student Services,  
141 Townshend Hall 1885 Neil Ave Mall, Columbus, OH  
43210-1353; 614-292-1175;  
[sociology.osu.edu/ug](http://sociology.osu.edu/ug)

The Criminology and Criminal Justice Studies minor is designed to provide undergraduate students with focused knowledge of the nature and causes of juvenile and adult crime among individuals and across communities, the development and administration of criminal law with an emphasis on criminal procedure and capital punishment, the nature and functioning of criminal justice institutions including police, juvenile and adult criminal courts, and corrections. The criminology minor provides students with a strong foundation to gain employment in any aspect of federal, state, and local criminal justice, security, law, public policy, social work, and business.

**Overview**

Students must complete 3 required courses (9 hours) and 3 electives (9 hours) for a total of 18 hours of course work in Sociology. The required courses are: Sociology 2209 (Introduction to Criminal Justice), Sociology 3410 (Criminology), and Sociology 4511 (Juvenile Delinquency).

**Students majoring in Sociology are required to consult with a Sociology academic counselor to develop a curriculum plan.**

**Sociology 3191 does not count towards the minor.**

**Required Courses**

Sociology 2209 Introduction to Criminal Justice  
Sociology 3410 Criminology  
Sociology 4511 Juvenile Delinquency

**Elective Courses**

Choose 3 courses from the list below:

Sociology 1101, 2202, 2210, 2294, 2309, 2310,  
2345/H2345, 2367.02, 2370, 2380, 2391, 3302, 3306, 3315,  
3430, 3434, 3460, 3463, 3464, 3467, 3487, 3488, 3549,  
3655, 4505, 4507, 4508, 4509, 4510, 4511, 4609, 4610,  
4611, 4615, 4618, 4635, 5605, 5694.04

<u>Course</u>	<u>Semester</u>	<u>Grade</u>
<u>SOC 2209</u>	_____	_____
<u>SOC 3410</u>	_____	_____
<u>SOC 4511</u>	_____	_____
<u>SOC</u>	_____	_____
<u>SOC</u>	_____	_____
<u>SOC</u>	_____	_____

**Sociology department minor program guidelines**

The following guidelines govern this minor.

Required for graduation No

Credit hours required 18 hours

Transfer credit hours allowed A maximum of 6

Overlap with the GE Permitted.

Overlap with the major Not allowed.

- The minor must be in a different subject than the major.
- The same courses cannot count on the minor and on the major.

Overlap between Sociology department minors Every minor in the Sociology department requires 18 hours of coursework. These minors can share 3 hours of coursework. However, each minor completed must contain 15 unique hours.

Grades required

- Minimum C- for a course to be listed on the minor.
- Minimum 2.00 cumulative point-hour ratio required for the minor.
- Course work graded Pass/Non-Pass cannot count on the minor.

Approval required The minor may be approved by the student's College/School Advising Office via the Degree Audit Report (DAR). If the minor is not complete on the DAR, the student must consult with a Dept. of Sociology advisor.

Filing the minor program form A minor program form is not required. The DAR certifies the minor. The minor must be declared at least by the time the graduation application is submitted to the student's College/School Advising Office.

Changing the minor Once the minor is certified as a part of applying for graduation, any changes must be approved by an advisor in the Dept. of Sociology.

Arts and Sciences Office of Curriculum and Assessment  
<http://artsandsciences.osu.edu>  
The Ohio State University  
4132 Smith Lab, 174 West 18<sup>th</sup> Avenue

The Ohio State University  
College of Arts and Sciences

**Criminology and Criminal Justice Studies Minor (CRIMINO-MN)**

Department of Sociology, Undergraduate Student Services,  
141 Townshend Hall 1885 Neil Ave Mall, Columbus, OH  
43210-1353; 614-292-1175;  
[sociology.osu.edu/ug](http://sociology.osu.edu/ug)

The Criminology and Criminal Justice Studies minor is designed to provide undergraduate students with focused knowledge of the nature and causes of juvenile and adult crime among individuals and across communities, the development and administration of criminal law with an emphasis on criminal procedure and capital punishment, the nature and functioning of criminal justice institutions including police, juvenile and adult criminal courts, and corrections. The criminology minor provides students with a strong foundation to seek employment in any aspect of federal, state, and local criminal justice, security, law, public policy, social work, and business.

**Overview**

Students must complete 3 required courses (15 hours) and 2 electives (10 hours) for a total of 25 hours of course work in Sociology. The required courses are: Sociology 209 (Introduction to Criminal Justice), Sociology 410 (Criminology), and Sociology 511 (Sociology of Youth and Crime).

**Students majoring in Sociology are required to consult with a Sociology academic counselor to develop a curriculum plan.**

**Sociology 489 does not count towards the minor.**

**Required Courses**

Sociology 209 Introduction to Criminal Justice  
Sociology 410 Criminology  
Sociology 511 Sociology of Youth and Crime

**Elective Courses**

Choose 2 courses from the list below:

Sociology 101\*, 202^, 210^, 294^, 302, 306, 309, 310, 315, 345/345H, 367.02, 370, 380, 391, 430, 434, 460, 463, 487, 488, 505, 507, 508, 509, 510, 511, 549, 605, 609, 610, 611, 615, 618, 635, 649, 655, 673, 694.04

\*100-level course: For every five credit hours of 100-level course work on the minor, the minimum total required for the minor is increased by five.

^Note: At least half of the hours must be taken above the 200-level ("upper division"). See ASC rule 1 under ASC Minor Guidelines.

Course	Quarter	Grade
<u>SOC 209</u>	_____	_____
<u>SOC 410</u>	_____	_____
<u>SOC 511</u>	_____	_____
<u>SOC</u>	_____	_____
<u>SOC</u>	_____	_____

**Arts and Sciences minor program guidelines**

The following guidelines govern this minor.

Required for graduation No

Credit hours required 25 hours

Transfer credit hours allowed A maximum of 10

Overlap with the GEC Permitted.

Overlap with the major Not allowed.

- The minor must be in a different subject than the major.
- The same courses cannot count on the minor and on the major.

Overlap between minors Permitted. However, each minor completed must contain 20 unique hours.

Grades required

- Minimum C- for a course to be listed on the minor.
- Minimum 2.00 cumulative point-hour ratio required for the minor.
- Course work graded Pass/Non-Pass cannot count on the minor.

Approval required The minor may be approved by the student's College/School Advising Office via the Degree Audit Report (DAR). If the minor is not complete on the DAR, the student must consult with a Dept. of Sociology advisor.

Filing the minor program form A minor program form is not required. The DAR certifies the minor. The minor must be declared at least by the time the graduation application is submitted to the student's College/School Advising Office

Changing the minor Once the minor is certified as a part of applying for graduation, any changes must be approved by an advisor in the Dept. of Sociology.

College of Arts and Sciences  
Curriculum and Assessment Services  
154 Denney Hall, 164 W. 17<sup>th</sup> Ave.  
<http://artsandsciences.osu.edu>  
Rev. 10-7-09 update 12-28-09  
Update 8/11/10 DH

**Transition policy**

Required courses in the minor will not change during semester conversion. We therefore expect students to complete those 3 courses.

However, the number of elective courses needed to complete the minor program will increase and it is here that we will need to be flexible. Under the quarter system students are required to take a minimum of 5 courses in the minor, 2 of which are elective. Under semesters students will be required to take 6 courses, 3 of which are elective. We will advise students to complete 6 courses for graduation if it is possible, but we will be flexible with students that started their academic career at OSU under the quarter system if one course (core or elective) was completed under quarters. For those students we will accept no fewer than 5 courses in the minor including the 3 required courses listed above to satisfy minor program requirements.

Overall, we are committed to ensuring that students who began their degree under quarters will not be penalized under semesters, either in terms of progress towards their degree or their expected date of graduation.

**Quarter to semester conversion of Criminology and Criminal Justice Studies minor program**

<u>Segment of minor program</u>	<u>Quarter course #</u>	<u>Quarter course name</u>	<u>Credit hours</u>	<u>Segment of minor program</u>	<u>Semester course #</u>	<u>Semester course name</u>	<u>Units</u>
Prerequisites (may count in GEC)	none			Prerequisites (may count in GEC)	none		
Required course 1	Soc 209	Introduction to Criminal Justice	5	Required course 1	Soc 2209	Introduction to Criminal Justice	3
Required course 2	Soc 410	Criminology	5	Required course 2	Soc 3410	Criminology	3
Required course 3	Soc 511	Sociology of Youth and Crime	5	Required course 3	Soc 4511	Juvenile Delinquency	3
Electives			10	Electives			9
Total credit hours required for minor including pre-requisites			25	Total credit hours required for minor including pre-requisites			18
Minor program proportion of minimum hours/units for degree (using 180 quarter credit hours and 120 semester units)			0.14				0.15